

This preparation checklist is provided to help you prepare for the Bord Bia farm inspection and to reduce time required on the day. This is not a complete list of all requirements of the Scheme but only a collection of some of the common areas that require attention. Please read the Producer Standard to become familiar with all the requirements.

Please have the following information available for your inspection (if applicable). These areas will be examined to determine compliance with the Scheme requirements.	Relevant Section of Standard		Tick if ready
	SBLAS ¹	SDAS ¹	<input checked="" type="checkbox"/>
1. Animal remedy prescriptions	3.1.a	3.1.b	<input type="checkbox"/>
2. Valid Herd register / Flock Register - (paper / computer or DAFM / agfood.ie)	3.3.a	3.3.b	<input type="checkbox"/>
3. Animal movement records - (mart / farm-to-farm / on-line)	3.3.c	3.3.c	<input type="checkbox"/>
4. Passports / Blue cards	3.3.e	3.3.g	<input type="checkbox"/>
5. Knackery / dead animal receipts	3.3.b	3.3.h	<input type="checkbox"/>
6. Animal remedy purchase records - (Template in Bord Bia Farm Book or equivalent)	3.4.c	3.4.b	<input type="checkbox"/>
7. Animal remedy usage records - (Template in Bord Bia Farm Book or equivalent)	3.4.d to 3.4.f	3.4.c to 3.4.f	<input type="checkbox"/>
8. Recent feed delivery dockets – (or purchase record in Bord Bia Farm Book)	3.5.f	3.5.f	<input type="checkbox"/>
9. If feeds (hay, straw, silage, forage, cereals, etc.) are purchased & no docket is available, enter the feeds purchased in the Feed purchases record in the Bord Bia Farm Book - (or equivalent)	3.5.g	3.5.g	<input type="checkbox"/>
10. Up to date own farm feeds record - (Template in Bord Bia Farm Book or equivalent)	3.5.h	3.5.h	<input type="checkbox"/>
11. Up to date animal health plan - (Template in Bord Bia Farm Book or equivalent)	3.9.h	3.8.h	<input type="checkbox"/>
12. Animal mortality & significant health issues record - (Bord Bia Farm Book or equivalent)	3.9.m	3.8.n	<input type="checkbox"/>
13. Sign at entry to farmyard restricting unauthorised personnel and alerting visitors to (1) observe biosecurity measures and (2) the availability of the safety statement (if not immediately available)	3.10.a	3.9.a	<input type="checkbox"/>
14. Footwear disinfectant facilities	3.10.b	3.9.b	<input type="checkbox"/>
15. Farm Safety Risk Assessment or Farm Safety Statement document - (On paper or online)	3.14.a	3.13.a	<input type="checkbox"/>
16. First aid kit readily available	3.14.e	3.13.d	<input type="checkbox"/>
17. Farmyard sketch of bait points - (If bait points used)	3.10.f	3.9.d	<input type="checkbox"/>
18. Waste plastic collection receipts from approved collectors - (If required)	3.13.e	3.12.f	<input type="checkbox"/>
19. Name of veterinary services providers , veterinary product suppliers , hauliers and any persons applying pesticides - (where applicable)	3.4.b, 3.12.b, 3.15.e	3.8.f, 3.11.b	<input type="checkbox"/>
20. Pesticide usage records - (if any Pesticides used on the farm)	3.15.g	-	<input type="checkbox"/>
21. Dairy Scheme ONLY - Reports from the milk purchaser on milk quality - (recent text messages or statements)	-	3.14.i + 3.14.j	<input type="checkbox"/>
22. Dairy Scheme ONLY - If using private well for water for milking machine washing, the most recent water test results for microbiological levels	-	3.14.f	<input type="checkbox"/>
23. Dairy Scheme ONLY - Milk collection dockets .	-	3.17.e	<input type="checkbox"/>
24. Dairy Scheme ONLY - A signed copy of the dairy health certificate - (unless made available to Bord Bia in advance by your milk purchaser)	-	3.14.a	<input type="checkbox"/>
25. Your email address (where available) & the mobile/email of any nominee that you may wish to help with Bord Bia related activities / communications.			<input type="checkbox"/>

¹ **SBLAS** – Sustainable Beef & Lamb Assurance Scheme. **SDAS** – Sustainable Dairy Assurance Scheme